

# NORTH HERTFORDSHIRE DISTRICT COUNCIL



11 October 2019

Our Ref    Licensing 21.10.19  
Your Ref.  
Contact.    Committee Services  
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To:    Members of the Committee: Councillors Lisa Nash (Chairman), Daniel Allen (Vice-Chairman), Ian Albert, David Barnard, Elizabeth Dennis-Harburg, Gary Grindal, Jim McNally, Gerald Morris, Sam North, Mike Rice, Adem Ruggiero-Cakir, Richard Thake, Tom Tyson and Michael Weeks

You are invited to attend a

## **MEETING OF THE LICENSING AND APPEALS COMMITTEE**

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES,  
GERNON ROAD, LETCHWORTH GARDEN CITY**

On

**MONDAY, 21ST OCTOBER, 2019 AT 7.30 PM**

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL  
AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION  
ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

Yours sincerely,

Jeanette Thompson  
Service Director – Legal and Community

## **Agenda** **Part I**

<b>Item</b>	<b>Page</b>
<b>1. APOLOGIES FOR ABSENCE</b>	
<b>2. MINUTES - 5 NOVEMBER 2018</b> To take as read and approve as a true record the minutes of the meeting of the Committee held on the 5 November 2018.	(Pages 5 - 8)
<b>3. NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chairman of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chairman will decide whether any item(s) raised will be considered.	
<b>4. CHAIRMAN'S ANNOUNCEMENTS</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
<b>5. PUBLIC PARTICIPATION</b> To receive petitions, comments and questions from the public.	
<b>6. LICENSING SERVICE ANNUAL REPORT</b> <b>REPORT OF THE LICENSING MANAGER</b>  To give the Licensing and Appeals Committee a summary of the work undertaken by the licensing service over the previous twelve months, an update on existing projects and an overview of future proposals.	(Pages 9 - 26)
<b>7. INFORMATION NOTE - THE ROLE OF THE LICENSING AND APPEALS COMMITTEE</b> <b>INFORMATION NOTE OF THE LICENSING MANAGER</b>  To facilitate preliminary discussions about the role of the Licensing and Appeals Committee and seek the views of its Members.	(Pages 27 - 34)